

# Middle Tennessee School of Anesthesia Application Checklist



**Apply today!**  
Complete and submit your on-line application for admission along with a **\$60** non-refundable application fee. Apply at **www.mtsa.edu**. On-line application is available from May - October 31, 2012.

## Completed Date

Apply \_\_\_\_\_

**Print, sign and mail or fax** the Release of Information Authorization found on the website under "Apply Online".

Release \_\_\_\_\_

**Send your Personal Letter (1-2 pp)** stating why you would like to attend MTSA and become a CRNA. Mail, fax or email to address below. Be sure your name is on the letter.

Letter \_\_\_\_\_

**Give your 5 Reference Forms** to the specified co-workers to complete and send to address below by the deadline of **October 31**.

Ref. Forms \_\_\_\_\_

**Request transcripts** from all higher education institutions attended to be sent directly to address below. **MTSA encourages early submission of transcripts.**

Transcripts \_\_\_\_\_

**Request Official GRE Score to be sent** to address below. *(If you have a Masters or Doctorate already you do not need to submit a GRE score)*

GRE Score \_\_\_\_\_

**Send a copy of your current Nursing License** (with expiration date) to address below.

Nursing License \_\_\_\_\_

**Send a copy of your current ACLS Certification** to address below.

ACLS \_\_\_\_\_

**Begin process for FBI Background Check.** Follow link on Admission Requirements & Checklist page. *(Please start early. This process takes several weeks.)*

FBI Check \_\_\_\_\_

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**Deadline: October 31**