

Annual Security Report 2010

For the Department of Education
In Compliance with the Clery Act



One component of the mission of Middle Tennessee School of Anesthesia is to ensure the safety of the members of the school community and the security of the facility. The school policies, as well as the state laws, are enforced along with educating the campus community on safety and security issues.

It is the goal of the Middle Tennessee School of Anesthesia to provide a safe and secure environment where academic inquiry may flourish in harmony with social interaction and personal growth.

Crime Reporting

Middle Tennessee School of Anesthesia does not have a campus police department or security office. The Metropolitan Nashville Police Department should be called in the event of an incident of a criminal nature. Crimes in progress and other emergency situations in on MTSA's campus can be reported directly to the Metro police at 862-8600 or 911 and then notify one of the Campus Security Authorities listed below.

Chris Hulin 732-7841

Sam Minten 732-7675

Jim Dukes 732-7661

*After hours call 615-499-MTSA (6872)

When a crime has been reported, the Campus Security Authority and/or the Administrator on Call will determine if a timely warning should be provided to the campus community. If so, the warning will go out by email or page messages depending on the sensitivity of time. If a crime is reported to a Campus Security Authority, he is obligated by law to report the incident to the proper authorities.

Each year, in early fall, the Admissions Coordinator will collect and submit the crime statistics from the Annual Security Report to the Secretary of Education. The statistics are collected from the campus security authorities and the Metro Nashville Police Department. These statistics are reported on-line according to the directives of the United States Department of Education.

A printed copy of the current Annual Security Report is available for review upon request in the Admissions office. Notification of the report and its availability is given to every student, employee and every prospective student or employee.

Clery Act records will be retained for a minimum of four calendar years.

Confidential and/or Sensitive Reporting

It is the policy of the Middle Tennessee School of Anesthesia to provide prompt, sensitive and confidential service to all members of the campus community who may require assistance. To report a crime or incident that you do not want reported to the Metro Police Department, you should contact:

Julie Vega 865-5822 pastorjulie@madisoncampus.org

Due to the nature of her duties, this individual must treat all crimes reported to her as confidential but must report any crime listed in the Clery Act to the Admission's office that is responsible for Clery Act reporting. The report is written to ensure the anonymity of the alleged victim while taking steps to ensure the future safety of the campus community. With this information, MTSA can keep an accurate record of the number of incidents involving students, determine if there is a common method or assailant, and alert the MTSA community to potential danger.

Annual Security Report

The Admissions Coordinator will compile the statistical information and policy disclosures for the Annual Security Report in response to the Clery Act. This report will also include a description of policies and procedures relating to student and staff safety in areas of crime prevention, alcohol and drug abuse, and sexual assault. It will be on file in the admissions office for review by any potential student or employee. Crimes reported to the Department of Education are classified by the description provided in the Clery Act (see Appendix A).

Building Access

The MTSA buildings marked "A" and "B" are the private property of Middle Tennessee School of Anesthesia. These buildings, including both administrative and academic facilities, are opened for business at designated times.

MTSA grants access to its buildings during normal business hours to all employees, students and visitors. Current students are issued key cards that grant them access to Building A Sunday through Thursday, 5:00am – 11:59pm and Friday 5:00am – 4:00pm. Administrative offices are open Monday – Thursday, 8:00am – 6:00pm. Lost key cards are the responsibility of the student and a fine must be paid if it is replaced.

Security Considerations Used in the Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Malfunctioning lights and other unsafe physical conditions are reported to the Director of Operations for correction.

Timely Warnings

It is the responsibility of the Campus Security Authority and/or the Administrator on Call to decide if a Timely Warning should be issued to the campus community regarding a crime. If issued, warnings will be sent via pagers, Blackboard Connect texting to mobile devices, and/or an email to all students and via email to all employees.

Awareness and Preventive Programs

Crime prevention, fire safety, safety and wellness programs will be presented during student orientation and throughout the school year. Although MTSA works hard to ensure the safety of all individuals within its community, students and employees must take responsibility for their personal belongings and their own personal safety. Common sense precautions are the most effective means of maintaining personal safety. Fire drills will be conducted periodically.

Sexual Assault

MTSA is a Christian school committed to upholding standards which promote respect and human dignity. Sexual crimes, in any form, severely violate the trust and respect essential to the preservation of a Christian environment and directly threaten the safety and well-being of community members. MTSA will not tolerate acts of sexual violence committed by or against any member of the community. If a sexual assault is reported or committed, MTSA assures a swift response to an accusation while providing assistance to the alleged victim of such an offense. Steps will be taken to keep the parties involved as separated as possible (i.e. different clinical sites).

When there is a reasonable cause to believe that state laws and campus regulations prohibiting sexual assault and “unwanted sexual contact” have been violated, the school will assist and fully support individuals who wish to pursue filing a criminal report through the local police. The school will also support individuals who wish to pursue disciplinary action through the Progressions Committee or President’s Council.

Because the right to privacy is a particularly sensitive issue in dealing with incidents of a sexual nature, procedures have been designed specifically to maintain the highest possible level of confidentiality. MTSA strongly believes that it is important, whenever

possible, for victims to be active in the decision-making process and thus recover some sense of control in their lives.

The following information will aid a victim of sexual assault or unwanted sexual contact, in dealing with the effects of rape or sexual abuse. Provided are the procedures to report the assault and to receive counseling and medical treatment that will be important in the victim's recovery.

1. The victim should take care of him/herself by obtaining medical and psychological care
2. Consider reporting the incident to campus and/or local police authorities
3. MTSA can assist the victim of a sexual offense, if assistance is requested, by notifying the police

Reporting Procedures

This publication contains information about on-campus and off-campus resources. This information is made available to provide MTSA's community members with specific information about resources that are available in the event they become the victim of a crime.

A student or employee who has been a victim of sexual assault or unwanted sexual contact is encouraged to report the incident by:

- Contacting the Metro Nashville Police Department at 862-8600 or 911
- Reporting the incident to one of the Campus Security Authorities

Evidence Protection

- A victim of rape or sexual assault should adhere to the following suggestions:
 - Try to preserve all physical evidence.
 - Do not wash, use the toilet, bathe, shower or change clothing if it can be avoided.
 - If clothes are changed, place all clothing worn at the time of the attack in a paper, not plastic, bag.
- Get medical attention as soon as possible to make sure there are not any physical injuries and to collect important evidence that will assist with prosecution.

Rights of the Victim

Anyone who is a victim in a case of sexual victimization shall have the following rights:

- Decide whether she/he wants to press charges.
- The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding by the President's Council or Progressions Committee
- Victim may file a "No Contact Order" at the Metro Nashville Police Department prohibiting the accused or his/her friends from contacting the victim
- The clinical schedule will be changed, if reasonably available, so that the accuser and accused are not at the same clinical site if those changes are requested by the victim.
- Be notified immediately of the outcome of any President's Council or Progressions Committee's decisions at the same time and in the same format as the accused

Rights of the Accused

Anyone accused of sexual assault has the following rights:

- Be presumed innocent
- Have an equal representation accompany them through any disciplinary proceeding. All participants will be bound by the rules of confidentiality governing the meeting.
- Be informed in a timely manner of the panel's findings and of the outcome of the hearing at the same time and in the same format as the victim

A list of registered sex offenders may be found by going to www.tbi.state.tn.us and clicking on Sex Offender Registry. MTSA performs a background check for all incoming students. This background check identifies any registered criminal history, which also includes tracking of convicted sex offenders.

Sanctions

Violations of MTSA's policy on sexual assault will be subject to various sanctions including, but not limited to the following: extension of program, suspension or dismissal from school. Both the accused and the accuser will be informed of any campus disciplinary procedure or decision.

Policy on Alcohol and Drug Use

Middle Tennessee School of Anesthesia endorses the Drug-Free Schools and Communities Act Amendment of 1989, and, in compliance with that Act, presents the following position statement:

MTSA prohibits the possession, use, or distribution of illegal drugs and alcohol on the campus proper, or on the campus of any affiliate site. MTSA contracts with an outside company to perform drug screening of students throughout the 28-month program of study, as needed. Since many drugs alter one's alertness, and mental alertness is crucial during the provision of anesthesia, students may be screened for drugs at any time they are committed to either clinical or classroom assignments. Students should be aware that if they are found to test positive for substances such as opioids or benzodiazepines, even if those substances have been prescribed by a healthcare provider, they may be subject to disciplinary action, at the discretion of the Progressions Committee. Therefore, students are advised to report any alertness-altering prescribed substance use (i.e. opioids for chronic pain) to the Vice President/Dean/Program Administrator.

Various federal and state statutes make it unlawful to manufacture, distribute, dispense, deliver, or sell controlled substances. The penalty imposed depends upon many factors which include the type and amount of controlled substance involved, the number of prior offenses, if any, and whether any other crimes were committed in connection with the use of the controlled substance. Possible sanctions include incarceration, up to and including life imprisonment, and imposition of substantial monetary fines.

MTSA does not provide drug/alcohol counseling, treatment, or rehabilitation programs for employees, teachers, or students. Upon request or in appropriate situations, the School may refer the student to a private counselor, center, or program for assistance with such needs.

Middle Tennessee School of Anesthesia will impose sanctions against individuals who are determined to have violated rules prohibiting the use, possession, or distribution of illegal drugs or alcohol.

Sanctions for students using or possessing illegal drugs or alcohol include disciplinary probation, and in appropriate cases, suspension or dismissal from MTSA. Referral for substance abuse treatment and/or criminal prosecution may be made in appropriate cases. Individuals involved in the sale or distribution of illegal drugs will be suspended from MTSA and referred to the appropriate authorities for criminal prosecution.

All employees, faculty, and students agree, as a condition of hire, contract or admission respectively, to abide by this policy. Sanctions against employees for use or

possession of illegal drugs or alcohol in the work place include termination of employment. Additionally, employees are required to notify the institution of any drug convictions resulting from a violation in the work place, no later than five days after conviction.

Additionally, all employees, faculty, staff, and students are required (faculty are requested) to abstain from the purchase and/or consumption of alcohol when representing MTSA or when sponsored in full or in part by MTSA at professional meetings, conferences, or any other activity interfacing with or relating to the public or professional peers.

Actions and conduct not in harmony with the Christian philosophy of the School include:

- ◆ Reporting for duty at any hospital, any class, or professional meeting while under the influence of alcohol or any mood or ability-altering drug or controlled substance.
- ◆ The use of drugs or controlled substances, including those prescribed by a physician that would impair judgment or function during the performance of clinical rotations. If circumstantial evidence renders a student suspect of using or abusing prescription drugs or controlled substances, such student may be asked to have urine, blood, or hair analyses to document the record of the investigation. The School also reserves the right to perform routine or random analysis, at any time and without prior notice to rule out substance abuse.
- ◆ The use of **any** illegal drug or controlled substance.
- ◆ The use of tobacco in any form on the premises of MTSA, Madison Campus SDA Church, or any clinical affiliate, other than in properly designated smoking areas.
- ◆ The use or **demonstrated effect** of any alcoholic beverage on the premises of MTSA, Madison Campus SDA Church, or any clinical affiliate.
- ◆ Participation in or conviction of any criminal activity. This includes theft or pilferage of hospital or school supplies, equipment, or drugs.
- ◆ Refusal or failure to respond to a request from MTSA to report to a School administrative office or other location.

Drug or Alcohol Abuse Programs

Tennessee Professional Assistance Program
Cumberland Heights

615-250-6111
615-356-2700

Counseling

Jessica Korzyniowski, PhD, NCC,LPC
Korzyniowskicounseling@comcast.net

423-322-5102

Crime Statistics

The Annual Security Report statistics for each of the three most recent calendar years concerning specified types of crimes and incidents that are reported to local police agencies or to a campus security authority and that occurred on campus must be reported to the Department of Education to comply with the Clery Act. The crimes that must be included may be found in Appendix A following this report.

Hate Crimes

With regard to each of the crimes described above, and any other crime involving bodily injury, e.g. simple assault, reported to local police agencies or to a campus security authority, each campus must report, by category of prejudice, each such crime that manifests evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity or disability.

Notice and Distribution

The Annual Security Report in accordance with the Clery Act will be distributed electronically to all current students and employees by October 1 of each year. A printed copy will be available in the Admissions Office for review by prospective students and employees.

Crime Data for Middle Tennessee School of Anesthesia

Criminal Offenses On Campus	2007	2008	2009		Criminal Offenses Public Property	2007	2008	2009
Murder/Non-negligent manslaughter	0	0	0		Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0		Negligent manslaughter	0	0	0
Sex offenses - Forcible	0	0	0		Sex offenses - Forcible	0	0	0
Sex offenses - Non-forcible (include only incest and statutory rape)	0	0	0		Sex offenses - Non-forcible (include only incest and statutory rape)	0	0	0
Robbery	0	0	0		Robbery	0	0	0
Aggravated Assault	0	0	0		Aggravated Assault	0	0	0
Burglary	0	0	0		Burglary	0	0	0
Motor vehicle theft	0	0	0		Motor vehicle theft	0	0	0
Arson	0	0	0		Arson	0	0	0
Liquor Law Violations	0	0	0		Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0		Drug Law Violations	0	0	0
Weapons Law Violations	0	0	0		Weapons Law Violations	0	0	0

Hate Crimes

There were no hate crimes reported in 2007, 2008 or 2009.

Definitions of Campus

Campus Property – for the purposes of this report, is property owned or controlled by Middle Tennessee School of Anesthesia within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes.

Public Property – is all property not owned or controlled by the institution, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus or immediately adjacent to, and accessible from the campus.

Appendix A

Defining and Classifying Crimes

Criminal Homicide:

Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Sex Offenses: Sex offense definitions from the FBI's National Incident-Based Reporting System (NIBRS) Edition of the Uniform Crime Reporting (UCR) are used.

Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. Forcible Rape: The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. Forcible sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual assault with an object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Non-forcible: Unlawful, non-forcible sexual intercourse.

A. Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempt to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempt theft of a motor vehicle. Classified as a motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned, including joy riding.

Arson: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Weapon Law Violation: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Law Violations: Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana, synthetic narcotics (demerol, methadones); and dangerous nonnarcotic drugs (barbiturates, benzedrine).

Liquor Law Violations: The violation of laws or ordinance prohibiting; the manufacturing, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person, using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. Drunkenness and driving under the influence are not included in this definition.

MIDDLE TENNESSEE SCHOOL OF ANESTHESIA CAMPUS MAP

